



**MINUTES:**

*All minutes are draft until approved at the next meeting*

**Work Session Agenda**

Washington State Parks and Recreation Commission

April 14, 2021

Web/Phone Meeting

WSPRC HQ, 1111 Israel Rd. SW, Tumwater, WA 98501

**Commissioners:** Chair Michael Latimer, Vice Chair Mark O. Brown, Secretary Diana Perez, Cindy Whaley, Sophia Danenberg, Steve Milner and Ken Bounds.

**Director:** Peter M. Mayer

The Washington State Parks and Recreation Commission will be holding their regularly scheduled work session virtually on April 14, 2021 from 9:00 am until approximately 4:00 pm.

You may participate remotely using one of the following phone numbers or web links:

To participate by phone:

Call-in Number: (415) 655-0001 or (206) 207-1700

Access Code: 133 652 5071

To watch via the web or mobile device:

<https://watech.webex.com/watech/onstage/g.php?MTID=e0e37b7c7043e54c1b20747202db534fa>

Event Password: WAP@rks2021

**Time:** Opening session will begin as shown; all other times are approximate.

**Public Comment:**

This is a work session between staff and the Commission. The public is invited to listen/watch via the web or phone, but no public comment will be taken. No decisions will be made by the Commission at the work session.

**9:01 a.m. CALL TO ORDER** – Mark O. Brown, Commission Vice Chair

- Call of the roll
  - Chair Michael Latimer, Vice Chair Mark O. Brown, Secretary Diana Perez, Commissioners Sophia Danenberg, Ken Bounds, Cindy Whaley, and Steve Milner
- Introduction of Staff
  - Director Peter M. Mayer, Assistant Director Mike Sternback, Assistant Director Peter Herzog, Assistant Director Mark Bibeau, Human Resources Director Becky Daniels, Policy and Governmental Affairs Director Owen Rowe, Communications Director Anna Gill and Executive Assistant Becki Ellison
  - Assistant Attorney General Andy Woo
- Changes to agenda
- Logistics

- 9:07 a.m. WINTER RECREATION PROGRAM UPDATE** – Pamela McConkey, Winter Recreation Program Manager and Jason Goldstein, Program Specialist
- This presentation will update the Commission on this year’s winter recreation season.
- 10:11 a.m. ECOLOGICAL INTEGRITY ASSESSMENTS** – Andrea Thorpe, Natural Resource Program Manager
- This item reports progress on staff’s effort to inventory, assess, and monitor the ecological condition of natural habitat and vegetation communities in state parks.
- 10:45 a.m. BREAK**
- 11:05 a.m. INTERPRETIVE PROGRAM UPDATE** – Ryan Karlson, Interpretive Program Manager and Sam Wotipka, Program Specialist
- This item provides the Commission an update on efforts to improve and expand interpretive facilities, displays, and signing in parks.
- 12:16 p.m. BREAK**
- 12:42 p.m. PASS PROGRAM OVERVIEW** – Anna Gill, Communications Director and Keri Murphy, Customer Service Manager
- This item provides the Commission with an update and overview of the agency’s Information Center and discount pass program.
- 1:21 p.m. EARTH ECONOMICS DATA** – Todd Tatum, Parks Development Division Manager
- This item provides the Commission an overview of an updated study that quantifies economic contribution and ecosystem services provided by state parks within the state’s \$27 billion outdoor recreation economy.
- 1:49 p.m. EMPLOYEE ENGAGEMENT SURVEY** – Becky Daniels, Human Resources Director
- This item provides the Commission an overview of the 2020 Employee Engagement Survey results.
- 2:31 p.m. BREAK**
- 2:45 p.m. STAFF REPORTS**
- 4:32 p.m. ADJOURN**

## **Commission Meeting Agenda**

Washington State Parks and Recreation Commission

April 15, 2021

Web/Phone Meeting

WSPRC HQ, 1111 Israel Rd. SW, Tumwater, WA 98501

**Commissioners:** Chair Michael Latimer, Vice Chair Mark O. Brown, Secretary Diana Perez, Cindy Whaley, Sophia Danenberg, Steve Milner and Ken Bounds.

**Director:** Peter M. Mayer

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission meeting virtually on April 15, 2021 from 9:00 am until approximately 4:00 pm. You may participate remotely using one of the following phone numbers or web links:

To participate by phone:

Call-in Number: (415) 655-0001 or (206) 207-1700

Access Code: 133 216 2862

To watch via the web:

<https://watech.webex.com/watech/onstage/g.php?MTID=e6963016fd5d47cd7fa631360dacad1072>

Event Password: WAP@rks2021

**Time:** Opening session will begin as shown; all other times are approximate.

**Order of Presentation:** In general, each agenda item will include a presentation, followed by Commission discussion, oral public comment and then a decision.

**We will only be taking oral comment on our requested action agenda items:**

Item E-1: Seashore Conservation Area Mining Rule Amendment

Item E-2: Resource Sale Rule Amendment

Item E-3: 2021 Director's Performance Agreement

You must register in advance to provide comment on these items by 5 p.m. on April 9. Please email [commission@parks.wa.gov](mailto:commission@parks.wa.gov) and include your name, phone number and item you would like to speak on. Staff will reply to your email with your confirmation and details.

You can find the agenda, agenda items and presentations on our website

<https://parks.state.wa.us/154/Commission-meetings-agendas>. Presentations will be loaded prior to the start of the meeting.

**Public Comment:**

Written public comment will be accepted for all agenda items until 5 p.m. on April 9 by email or mail. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: [Commission@parks.wa.gov](mailto:Commission@parks.wa.gov)

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

**9:02 a.m. CALL TO ORDER – Michael Latimer, Commission Chair**

- Call of the roll
  - Chair Michael Latimer, Vice Chair Mark O. Brown, Secretary Diana Perez, Commissioners Sophia Danenberg, Ken Bounds, Cindy Whaley, and Steve Milner
- Introduction of Executive Leadership
  - Director Peter M. Mayer, Assistant Director Mike Sternback, Assistant Director Peter Herzog, Assistant Director Mark Bibeau, Human Resources Director Becky Daniels, Policy and Governmental Affairs Director Owen Rowe, Communications Director Anna Gill and Executive Assistant Becki Ellison
  - Assistant Attorney General Andy Woo
- Indigenous Land Acknowledgement Statement
  - We would like to acknowledge that while this meeting is being held virtually across the State of Washington, we respect and affirm tribal sovereignty and honor indigenous peoples whose traditional lands we occupy. The State Parks and Recreation Commission is committed to working with all Tribes to help preserve and restore a healthy natural environment for future generations.
- Changes to the Agenda
  - Approval of the Agenda
    - **Motion by Mark O. Brown to approve agenda as presented. Second by Steve Milner. Approved unanimously as presented.**
- Logistics
- Safety Message - Take 5
- Approval of minutes of previous meetings
  - January 21 Special Commission Meeting
  - January 26 Special Commission Meeting
  - January 27, 28 Work Session and Commission Meeting
  - February 5, 6 Special Meeting
  - February 11 Special Meeting
  - February 17 Special Meeting
  - February 23 Special Meeting
    - **Motion by Steve Milner to approve the minutes as presented for January 21, 26, 27, 28 and February 5, 6, 11, 17, 23. Second by Mark O. Brown. Approved unanimously as presented.**

**9:10 a.m. COMMISSION COMMITTEE REPORTS**

- Real Estate - Mark
- Legislative - Sophia
- Budget- no meeting held
- Executive - Latimer

**9:21 a.m. REQUESTED ACTION**

Item E-1: Seashore Conservation Area Mining Rule Amendment

This item asks the Washington State Parks and Recreation Commission to amend Chapter 352-37 WAC to reflect changes made to state statute during the 2020 legislative session.

**REQUESTED ACTION OF COMMISSION:**

*That the Washington State Parks and Recreation Commission*

1. Declare this meeting to be a public hearing for amending WAC 352-37.
2. Consider the data, views, and arguments submitted by any person on the proposed rules as published in the Washington State Register and as further modified herein.
3. Formally amend WAC 352-37.
4. Authorize the Director to file the regulations and to comply with all necessary procedural requirements.

Chair Latimer: *“I declare this meeting to be a public hearing for Chapter 352-37 WAC. The Commission will now hear the presentation by staff”.*

Staff Presentation

Chair Latimer: *“The Commission will now take public comments”.*

**PUBLIC COMMENTS:** none

Chair Latimer: *“The Commission received a total of four written public comments. These written public comments were made available to the commissioners and are a part of the rulemaking file”.*

**ACTION:**

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Diana Perez. Approved as unanimously requested.

Chair Latimer *“I declare this public hearing for Chapter 352-37 WAC closed”.*

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**9:50 a.m. REQUESTED ACTION**

Item E-2: Resource Sale Rule Amendment

This item asks the Washington State Parks and Recreation Commission to amend sections in Chapter 352-28 WAC to update and consolidate definitions and clarify the agency approval process for resource sales.

**REQUESTED ACTION OF COMMISSION:**

*That the Washington State Parks and Recreation Commission*

1. Declare this meeting to be a public hearing for amending WAC 352-28.
2. Consider the data, views, and arguments submitted by any person on the proposed rules as published in the Washington State Register and as further modified herein.
3. Formally amend WAC 352-28.

4. Authorize the Director to file the regulations and to comply with all necessary procedural requirements.

Chair Latimer: *“I declare this meeting to be a public hearing for Chapter WAC 352-28. The Commission will now hear the presentation by staff”*.

Staff Presentation

Chair Latimer: *“The Commission will now take public comments”*.

**PUBLIC COMMENTS:** none

Chair Latimer: *“The Commission received a total of one written public comment. The written public comment was made available to the commissioners and is a part of the rulemaking file”*.

**ACTION:**

Motion by Mark O. Brown to defer the action to a later date to allow for staff and commission real estate committee consideration. Second by Ken Bounds. Approved as unanimously requested.

Chair Latimer *“I declare this public hearing for Chapter WAC 352-28 closed”*.

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**11:20 a.m. BREAK**

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**11:35 a.m. REQUESTED ACTION**

Item E-3: 2021 Director’s Performance Agreement

This item asks the Washington State Parks and Recreation Commission to adopt the 2021 Director’s Performance Agreement.

**REQUESTED ACTION FROM COMMISSION:**

That the Washington State Parks and Recreation Commission:

1. Adopt the 2021 Director’s Performance Agreement as presented in Appendix 1.

**PUBLIC COMMENTS:** none

**ACTION:**

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Cindy Whaley. Approved as unanimously requested.

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**11:43 a.m. REPORT**

Item E-4: Financial Update

This item reports to the Washington State Parks and Recreation Commission on the status of 1) State Parks' 2019-21 biennium operating and capital budget expenditures, 2) 2019-21 Parks Renewal and Stewardship Account (PRSA) revenue, 3) the 2021 supplemental operating budget, and 4) the 2021-23 budget requests.

**PUBLIC COMMENT:**

No written comments were received for this item.

**ACTION:**

Report only, no action taken

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**12:14 p.m. BREAK**

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**1:17 p.m. PUBLIC COMMENTS: Pre-Arranged Speakers**

- Chris Moore, Executive Director, Washington Trust for Historic Preservation
- John Floberg, Executive Director, Washington State Parks Foundation

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**1:57 p.m. REPORT**

Item E-5: Legislative Update

This item provides an update on the status of the 2021 session of the Washington State Legislature.

**PUBLIC COMMENT:**

No written comments were received for this item.

**ACTION:**

Report only, no action taken

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**2:51 p.m. COMMISSIONER REPORTS**

**3:20 p.m. DIRECTOR REPORT**

**3:35 p.m. REVIEW FOLLOW-UP ITEMS**

**3:38 p.m. EXECUTIVE SESSION - litigation**

Chair Latimer:

*"The Commission will now enter into executive session pursuant to RCW 42.30.110, for the purpose of discussing ongoing litigation with the agency's assigned legal counsel. In addition to the Commissioners and the agency's assigned AAG, Andy Woo, the following Parks staff are also invited to attend: Peter Mayer, Mike Sternback, Peter Herzog, Steve Brand, Jessica Logan and Lisa Lantz".*

Chair Latimer: *The executive session concluded at 4:15 pm. No final action was taken.*

**4:15 p.m. ADJOURN**

BE 04/15/2021

Disclaimer: It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by WSPRC as the formal record of meeting. A recording is retained by WSPRC as the formal record of meeting. The recording is accessible on the park's website approximately one week after the meeting - [Commission meetings & agendas | Washington State Parks and Recreation Commission](#)

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or [becki.ellison@parks.wa.gov](mailto:becki.ellison@parks.wa.gov). Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format and for ASL