



**MINUTES:**

*All minutes are draft until approved at the next meeting*

**Commission Work Session Agenda**

Washington State Parks and Recreation Commission

April 10, 2024

Yakima Valley Museum, 2105 Tieton Drive, Yakima, WA 98902

**Commissioners:** Chair Sophia Danenberg, Vice Chair Laurie Connelly, Secretary Holly Williams, Scott Merriman, Michael Latimer, Ken Bounds and Ali Raad

**Director:** Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission work session on April 10, 2024. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

**Watch the meeting on TVW:** <https://www.tvw.org/watch/?eventID=2024041001>

You can find the agenda and presentations on our website:

<https://parks.wa.gov/about/strategic-planning-projects-public-input/parks-commission/commission-meetings-agendas>

**Public Comment:** This is a work session between staff and the Commission. The public is invited to attend, but no public comment will be taken. No decisions will be made by the Commission at the work session.

**Time:** Opening session will begin as shown; all other times are approximate.

**9:00 a.m. CALL TO ORDER** – Laurie Connelly, Commission Vice Chair

- Call of the Roll
  - Chair Sophia Danenberg, Vice Chair Laurie Connelly, Secretary Holly Williams, Michael Latimer, Ali Raad, Ken Bounds and Scott Merriman
- Introduction of Staff
  - Director Diana Dupuis, Deputy Director Mike Sternback, Operations Director Jon Crimmins, Administrative Services Director Laura Holmes, Parks Development Director Heather Saunders, Stewardship Director Lisa Lantz, Policy & Governmental Affairs Director Owen Rowe, Tribal Relations Director Jenna Bowman, and Executive Assistant Becki Ellison
    - Assistant Attorney General Andy Woo
      - Attending Virtually

- Communications Director Clare DeLong, Human Resources Director Amber Erdahl, and Equity & Inclusion Director Janette Chien
- Changes to agenda
  - 1-hour executive session needed
    - Motion by Sophia Danenberg to approve the changes to the agenda as proposed. Second by Ken Bounds. Amended agenda approved.
- Logistics

**9:02 a.m. GINGKO CAMP UPDATE** – Dr. Andrea Thorpe, Natural Resources Program Manager, Lauren Bromley, Parks Planner, and John Ernster, Central Cascades Area Manager

- The presentation will provide the Commission with an overview of the park’s resources, an update on the CAMP process, and a summary of current management approaches.

**9:57 a.m. SCENIC BIKEWAYS** – Lisa Anderson, Trails Program Manager and Bry Osmonson, Scenic Bikeways Coordinator

- This presentation will provide a progress update to the Commission on the Scenic Bikeways program development (RCW 79A.05.800). Work to develop this new program has included input from partners, feedback and reviews from the program’s internal team, monthly collaboration with the Scenic Bikeways advisory task force, and more. The Commission will hear a brief overview of the Scenic Bikeways’ draft vision and goals, as well as a preliminary route nomination process including route review criteria.

**10:30 a.m. BREAK**

**10:50 a.m. STAY LIMITS** – Chris Holm, Operations Manager

- This presentation will give the Commission an update on work being done to revise WAC 352-32-030 (Camping Stay Limits) to provide consistency throughout the year, to align with proposed changes specific to the Discount Pass Program and the use of discount rates, and to address operational concerns related to extended overnight stays within parks.

**11:28 a.m. GLEN TANA UPDATE** – Nikki Fields, Real Estate and Planning Manager and Gen Dial, Parks Planner

- This presentation will update the Commission on the unique partnerships and process involved in amending the Riverside State Park CAMP to include Glen Tana. Project partners from Inland Northwest Land Conservancy and the Spokane Tribe of Indians will

present updates on their role in the acquisition and future management of Glen Tana.

**12:15 p.m. LUNCH**

**12:52 p.m. FEES UPDATE** – Clare DeLong, Communications Director and Darleen Simkins, Management Analyst

- This presentation will provide the Commission with an update about planned fee schedule adjustments for camping and moorage.

**1:28 p.m. CAPITAL BUDGET** – Heather Saunders, Parks Development Director and Andy Rose, Parks Development Deputy Director

- This item will provide the Commission with a general program update. This will include continued process improvement updates as well as the current status of the 2025-2027 biennial capital budget development process, and next steps.

**2:09 p.m. BREAK**

**2:22 p.m. OPEN PUBLIC MEETING ACT TRAINING** – Andy Woo, Assistant Attorney General

**3:29 p.m. DIRECTOR UPDATE**

**3:32 p.m. EXECUTIVE SESSION**

*Vice Chair Connelly: The Commission will enter executive session at 5:00 p.m. to discuss potential litigation with the Commission's assigned legal counsel pursuant to RCW 42.30.110(1)(i). The Commission will be in executive session until 3:00 pm. No action will be taken during the executive session. The Commission will adjourn after the conclusion of the executive session.*

**5:00 p.m. ADJOURN**

## **Commission Meeting Agenda**

Washington State Parks and Recreation Commission

April 11, 2024

Yakima Valley Museum, 2105 Tieton Drive, Yakima, WA 98902

**Commissioners:** Chair Sophia Danenberg, Vice Chair Laurie Connelly, Secretary Holly Williams, Scott Merriman, Michael Latimer, Ken Bounds and Ali Raad

**Director:** Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission meeting in-person on April 11, 2024. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

**Watch the meeting on TVW:** <https://www.tvw.org/watch/?eventID=2024041002>

**Time:** Opening session will begin as shown; all other times are approximate.

**Order of Presentation:** In general, each agenda item will include a presentation followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

### **In-Person Public Comment:**

We will be accepting in-person oral public comment at the meeting. If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time.

### **Virtual Public Comment:**

Virtual public comment will be accepted for our public meeting. To provide virtual comment you will need to be able to join the Attendee Web link from your computer (no phone option available). **Pre-registration is required.** To register email [commission@parks.wa.gov](mailto:commission@parks.wa.gov) by 5 p.m. on April 5<sup>th</sup>. Please provide the name you will be logging in under, contact phone number as well as the agenda item or general topic you will be speaking on. You will receive an email by noon on April 8<sup>th</sup> with specific instructions around virtual testimony.

### **Written Public Comment:**

Written public comment will be accepted for all agenda items until 5 p.m. on April 5<sup>th</sup> by email or mail. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: [Commission@parks.wa.gov](mailto:Commission@parks.wa.gov)

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.  
You can find the agenda, agenda items and presentations on our website.  
<https://parks.wa.gov/about/strategic-planning-projects-public-input/parks-commission/commission-meetings-agendas>

The meeting minutes and recording will be loaded within one week after the meeting.

- 9:00 a.m. CALL TO ORDER** – Sophia Danenberg, Commission Chair
- Flag Salute - Kevin Lieske, Interpretive Specialist 2
  - Call of the Roll
    - Chair Sophia Danenberg, Vice Chair Laurie Connelly, Secretary Holly Williams, Michael Latimer, Ali Raad, Ken Bounds and Scott Merriman
  - Introduction of Staff
    - Director Diana Dupuis, Deputy Director Mike Sternback, Operations Director Jon Crimmins, Administrative Services Director Laura Holmes, Parks Development Director Heather Saunders, Stewardship Director Lisa Lantz, Policy & Governmental Affairs Director Owen Rowe, Tribal Relations Director Jenna Bowman, and Executive Assistant Becki Ellison
      - Assistant Attorney General Andy Woo
        - Attending Virtually
        - Communications Director Clare DeLong, Human Resources Director Amber Erdahl, and Equity & Inclusion Director Janette Chien
  - Indigenous Land Acknowledgement Statement
    - We humbly acknowledge the Confederated Tribes and Bands of the Yakama Nation as we gather on their ancestral lands. We would like to take a moment to acknowledge the importance of these lands and the original stewards of them. We do this to reaffirm our commitment and responsibility in improving relationships between nations and to improving our own understanding of local Indigenous people and the culture.
  - Recognition of State, Tribal and Local Officials
    -
  - Changes to the Agenda
    - Approval of the Agenda
      - **Motion** by Ken Bounds to approve the agenda as presented. Second by Laurie Connelly. Approved unanimously as presented.
  - Logistics
  - Approval of minutes of previous meetings
    - January 24,25, 2024 - Olympia
    - March 6, 2024 – Commission Meeting - Virtual

- **Motion** by Michael Latimer to approve the minutes as presented. Second by Ali Raad. Approved unanimously as presented.

**9:06 a.m. VIRTUAL PUBLIC COMMENT** – *General public comment and items on the agenda*

- None

**9:06 a.m. GENERAL PUBLIC COMMENTS** – *Items not on the agenda*

- In-person public comments only
  - John Floberg, Washington State Parks Foundation

**9:10 a.m. AREA REPORT** – John Ernster, Central Cascades Area Manager

- Honored guest: Edward Arlen Washines - Confederated Tribes and Bands of the Yakama Nation

**10:00 a.m. COMMISSIONER REPORTS**

**10:28 a.m. COMMISSION COMMITTEE REPORTS**

- Real Estate
- Legislative
- Budget
- Ad-Hoc

**10:44 a.m. DIRECTOR REPORT**

**10:55 a.m. BREAK**

**11:08 a.m. PRE-ARRANGED SPEAKER**

- Jim van Loben Sels, General Manager, Mt. Spokane Ski & Snowboard Park
- Mayor Ed Welter, City of Westport

**11:39 a.m. RECOGNITION**

- Service Pins
  - Denis Felton – 30 years
  - Andrew Kallinen - 30 years
  - David McWalter – 25 years
- Gold Stars
  - Steve Sabine, Brandon Baxter, and Raven Blanhik

**12:18 p.m. LUNCH**

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**1:16 p.m. REQUESTED ACTION**

Item E-1: 2025-27 Capital Budget Development

This item asks the Washington State Parks and Recreation Commission to approve budgeting assumptions, structure, and the magnitude of capital funding to help guide development of the agency's 2025-27 capital budget request.

**REQUESTED ACTION OF COMMISSION:**

That the Washington State Parks and Recreation Commission:

1. Approve the capital budget development assumptions, structure, and magnitude of request as recommended by staff.
2. Direct staff to prepare a list of projects within this guidance for final consideration and approval by the Commission at its scheduled July 2024 meeting.

**PUBLIC COMMENT:**

**ACTION:**

Motion by Michael Latimer to approve the staff recommendation as proposed in the Requested Action above. Second by Scott Merriman. Motion passed unanimously.

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**1:33 p.m. REQUESTED ACTION**

Item E-2: Washington Administrative Code (WAC) 352-12-030 Annual Moorage Permit

This item asks the Washington State Parks and Recreation Commission to adopt revisions of the Washington Administrative Code (WAC) 352-12-030 Annual Moorage Permit.

**REQUESTED ACTION FROM COMMISSION:**

That the Washington State Parks and Recreation Commission:

1. Declare this meeting to be a public hearing for amending WAC 352-12-030.
2. Consider the data, views, and arguments submitted by any person on the proposed rules as published in the Washington State Register and as further modified herein.
3. Formally amend WAC 352-12-030.
4. Authorize the Director to file the regulations and to comply with all necessary procedural requirements

**PUBLIC COMMENT:**

**ACTION:**

Motion by Scott Merriman to approve the staff recommendation as proposed in the Requested Action above. Second by Ken Bounds. Motion passed unanimously.

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**1:43 p.m. REPORT**

Item E-3: Financial Update

This item reports to the Washington State Parks and Recreation Commission on 1) 2023-25 biennium operating and capital budget expenditures, 2) Parks Renewal and Stewardship Account (PRSA) revenue, 3) 2024 Supplemental Operating and Capital Budgets, and 4) the 2025-27 Budget Development.

**PUBLIC COMMENT:**

None

**ACTION:**

Report only, no action taken.

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**1:58 p.m. REPORT**

Item E-4: Legislative Update and Planning for 2025 Legislative Session

This item is a report to update the Washington State Parks and Recreation Commission on post-session legislative work and to provide an overview of the development of agency request legislation. A requested action during the July Commission meeting will request direction on policy legislation and delegation of authority to the Legislative Committee and the Director to submit request legislation to the Governor's office by the deadline in September 2024.

**PUBLIC COMMENT:**

None

**ACTION:**

Report only, no action taken.

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**2:20 p.m. ADJOURN**

BE 4/11/2024

A recording is retained by WSPRC as the formal record of meeting. The recording is accessible on the park's website approximately one week after the meeting - <https://parks.wa.gov/about/strategic-planning-projects-public-input/parks-commission/commission-meetings-agendas>

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or [becki.ellison@parks.wa.gov](mailto:becki.ellison@parks.wa.gov).

Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format and for ASL/ESL interpretation req