



Fort Worden Advisory Committee (FWAC)

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<http://parks.state.wa.us/511/Fort-Worden>

Fort Worden
State Park Conference Center

COMMITTEE MEETING MINUTES

Thursday, May 17, 2018

Members Present: Dave Given, Tom Ferrell, Darcy McNamara, Joyce Francis, Pam Adams, Kevin Alexander, Brian Hageman, Karolina Anderson, Anna Green, Joan Best, John Polm

Guests Present: Bill Drath (Parks), George Randels (Member Emeritus)

I. **MINUTES/REPORT:** The March 15 Meeting Minutes were approved without amendments.

II. FORT WORDEN STATE PARK AREA UPDATES:

A. PDA - Karolina

1. **Board Meeting** - May 23, 9 AM-Noon, Janine will report on Fortopia (Oct 7-12), previously called "Fall Break." Hiebing Marketing & Advertising Company has conducted a **Marketing Study** which will also be presented.
2. The Director of Sales & Marketing have developed **new marketing material**, both print and online.
3. **Governors Visit** - Went well, beginning with presentation at the NW Maritime Center, then Dave Robison gave the Governor a walking tour of FW with particular focus on Building 202 tax credits and Makers Square.
4. Dave & Diane at **Park Commissioners meeting in Spokane**, discussing 3 proposed amendments to the maintenance agreements. Brian noted that there are some substantive requests from PDA, and Tom suggested FWAC might want to weigh in. Karolina will try to get info and send it out
5. **Glamping** is moving ahead nicely.
6. **Makers Square** - Timeline is ticking to June 2020 in order to qualify for historic tax credits
7. PDA has entered into a **Bond with Kitsap Bank** for campus-wide energy upgrades. Members were curious how this worked, as the PDA has previously faced a problem obtaining financing, since it has no owned assets. Karolina will seek to learn more and share with us.
8. **Staff** - The busy season is upon us, and the PDA is almost fully staffed, having made progress in recruiting and retaining key staff.
9. **Maintenance transition** is on track and nearly complete.
10. **Annual Report** - A Power Point presentation of this report is available on the website.
11. **Budget** - Ahead of Budget, now also included in board packet. Tom offered to contact Diane (finance director) to see how FWAC might be of assistance.

B. State of the Park - Brian

1. **Maintenance Transition** - As of May 1, PDA has taken over campus maintenance, and Parks had to lay off some employees and are seeking to place those people into seasonal jobs at FW and other parks. Some equipment was transferred to the PDA and some give-and-take is continuing. Still finishing up some ongoing maintenance tasks for which money is allocated by Parks and must be spent this year. If money is unspent by June 30, Parks can purchase materials for PDA to use in the future.
2. **Joe Benson** - Long-time employee with important institutional memory was hospitalized and is now at home receiving therapy. When a water line broke and a gusher appeared in front of CAM, staff had trouble locating shut-off valves, so he was particularly missed, but all was repaired by noon.
3. **FW Trail Team** won Volunteer Group of the Year 2017 from State Parks (FFW won last year), and Brian will present the plaque to them at their celebration tomorrow.
4. **Building 305 (Old Maintenance Shed)** - Staff has begun moving materials and equipment, but discovery of pregnant brown bats in the top bay presents some challenge and possible delay. New shop is one step away from an occupancy permit, which should be done this week.
5. **Ranger In-Service** - Second week of May, which brought Rangers from around the state for 3-1/2 days. Brian presented some of the training.
6. **40th Annual Rhody Run** - This Sunday, being hosted at Park.
7. **4th of July** - Plans are still on track, though not all committed donations are collected (FW Friends donated).

C. **Partners - Anna (report attached)** - Getting commitments for **presentations to FWAC** is challenging with so much effort going into Fortopia planning, but there are commitments for July and November. She passed around an ad, but more specifics are available on the PDA website. Kevin wanted the PDA and the FW Foundation to get credit for getting this event off the ground by offering some dedicated financial and human resources.

D. Friends of Fort Worden & Historic Interpretive Programs - Kevin

1. FFW is putting in **16 new bike racks**.
2. **Free telescope** is ready to install (awaiting concrete pad) and should offer a really great view at the top of the bluff.
3. **CAM is in need of a volunteer coordinator**. Please be on the lookout for a good candidate.

E. Friends of Fort Townsend - Brian and Bill reported for Susan

1. **New mobile welcome center** (relocated from Belfair) is soon to arrive, and **road repair** will be completed soon.
2. There is a **brand-new roof on restroom**.
3. **Ranger house** is uninhabitable after tree fell, with no reconstruction date in sight, so Bill is looking for another rental.

F. **Lighthouse - Steve** reported via email that Henry Gonzalez (the U.S. Lighthouse Society Board Member who is negotiating with the Coast Guard) believes he is very close to having a license agreement. There are only a couple of issues left, and he thinks they are easily resolved. If that is the case, the Society should have a license within the next few weeks

III. UPDATES RELEVANT TO FORT WORDEN:

A. **County - Kate is absent with no report.**

B. **City - Pam**

1. **Fire District Public Meetings** - Attendance was low, so city council felt public wasn't fully informed and plans aren't clear enough to put it on the ballot for Fall.
2. **Homeward Bound** - The city took out loan to get the Cherry Street 8-plex foundation completed. It will be repaid over 30 or 40 years.
3. **Critical area update** (85-pages) is was adopted by the City Council

C. **Port - Pete is absent with no report.**

D. **School - John** share some data on the FW/Schools partnerships:

1. **Students using the FW classroom space:** *624 students in grades preschool to 12th grade. This is over ½ of the students in the school district.*
2. **Number of days the FW classroom space was in use:** *40 days*
3. **Staff Meetings hosted at FW requiring a larger space than available in district:** *4*
4. **Number of teachers using FW classroom:** *22*
5. **Community Partners engaged with at the Fort:** *Commanding Officers Quarters, PT Marine Science Center, North Olympic Salmon Coalition, Centrum, PT School of the Arts, Port Townsend School of Woodworking, Washington State University Extension Beach Naturalists, Peninsula College*
6. **Some activities that take place at the Fort:** *Senior Symposium, Take the Challenge!, annual Grant Street Beach Walk, 1st and 2nd grade sit spots, nature observations, beach art*
7. John also invited members to the **Grand Goodbye to Grant Street School** on June 1, 5:30-7 PM

IV. OLD BUSINESS:

- A. Update on **JC/PT Business Community Representative** - Tom still hoping to get the new Chamber Director here. Pam also noted that the Chamber will take over marketing for city, as Christina is moving on. Marketing is also being expanded beyond tourism toward new business.
- B. **Employee Housing** - Joan asked about what Fort might do for affordable housing. PDA board is creating a task force to consider how employee housing can be provided, as it is a major impediment to hiring.
- C. Update on Ad hoc committee for a **Memorial/Honor Wall** - Kevin & Karolina met with Gary to develop some advice about guidelines/standardization for any future display. Karolina will write up their deliberations and bring their recommendations to the members. The City has faced this issue, and Pam will seek out the information for the Task Force.

V. **Meeting Adjourned** at 1:20PM

NEXT MEETING
Thursday, July 19, Noon-2 PM, JFK Building 246

Partners' Report to FWAC April and May 2018

CAM and Friends of Fort Worden

- Reports given separately by Kevin Alexander and Janine Anderson

Centrum

- Centrum's summer tickets went on sale for donors on April 15, and for the public on May 1. We're running at an all-time record pace of sales so far, through Week One. We have public media underwriting starting late April on KNKX and will also be on KUOW and Public Television KCTS 9 all summer.
- Water World, a partnership with the Marine Science Center, begins on April 29 and Choro starts on April 25. All events and the workshop for Choro are sold-out, and Water World has 61 students on campus.
- Centrum was a sponsor of the Revitalize Washington Conference in PT next week and joined the PDA in welcoming Governor Inslee to Fort Worden on the 24th.

Friends of Fort Worden State Park

- The Friends of Fort Worden has been honored by the Washington State Parks and Recreation Commission this year with two State-wide awards. Congratulations to the Trail Team for receiving the Group of the Year Award and to Zan and Claude Manning for Special Recognition Award for their support and dedication to Fort Worden State Park.
- The second walk in the Friends of Fort Worden 2018 "Sundays in the Park" series of natural history walks will be a geology walk. Led by geologist Annika Wallendahl, the walk is scheduled for 1:30pm on Sunday, May 20, to take advantage of a -1.4 tide at 2:38pm. Group size is limited to 15. For more information or to register contact nhc@fwfriends.org.
- Help the Friends in their continued attack of the Scotch Broom. Join them on June 2nd 9:30- noon. Volunteers meet at the parking lot at North Beach at 9:30 am. Work will be in the Chinese Gardens area. Bring gloves, water, friends and family. Coffee, tea and snack provided. For more information contact Jan at janorth@olympus.net

Madrona MindBody

- New weekly drop-in classes:

Pilates Thursdays 10:45am: <https://madronamindbody.com/yoga/>

African Dance with live drumming Mondays 7pm: <https://madronamindbody.com/african-dance/>

- Feel Good Do Good Yoga Monthly Benefit class this month benefiting Key City Theater

<https://madronamindbody.com/new-events/2018/5/14-feel-good-do-good-yoga>

Peninsula College

- At Peninsula College we are advising students for upcoming summer and fall classes.
- Spring quarter ends on June 15th. We will be open in the summer but with limited office and Learning Center hours and no in-person classes. Fall quarter classes begin September 24th.
- Wes Cecil's popular & free lecture series - Philosophy: The Ancients concludes in May with the final lecture for this year. May 24th 6:00pm Fort Worden Commons.